WHEELERS HILL PRIMARY SCHOOL
134-148 WHITES LANE
WHEELERS HILL 3150

Telephone: 9561 3457
Fax: 9561 8184

Last updated: **21 August 2023**

Online Services at Wheelers Hill Primary School

What type of online services are used at our school?

Our school uses a variety of online services and applications (**online services**) to support and enhance our students' educational experiences and to create a high quality and innovative learning environment. Our school uses online services for:

1) teaching and learning
2) communication and engagement with parents
3) student administration
4) school management
5) complying with legal requirements
6) supporting students' social and emotional wellbeing, and health
7) supporting policy in relation to student education and wellbeing
8) other purposes stated in the Schools' Privacy Policy.

Our school collects, uses, discloses and stores student and parent personal information on these online services for these purposes or where permitted by law. Where appropriate, school staff or service providers may access information in online services for those permitted purposes.

Please click this link to read important privacy information for parents, guardians and carers.

How do we protect personal and other information?

Victorian privacy laws require schools to handle personal and health information in accordance with the appropriate principles such as the Information Privacy Principles. Our school take steps to ensure data is securely handled, such as: privacy assessments, contractual arrangements and monitoring. We also educate students on cyber safety so that they can have positive online experiences.

What content and materials will be shared through the online services?

Students may have the ability to create, store and share any schoolwork related content, such as photographs, audio, video recordings, and non-classroom related information. Where this work contains personally identifiable information of students or others, we will guide students on how to handle it safely and respectfully, and to seek appropriate permissions.

What school polices and support apply to these services?

The following school policies and documents apply: Acceptable Use Agreements, Student Engagement Policy, Photography and Filming Policy, Digital Technologies Policy. These will be used to inform the school community on acceptable behaviours. Our school policies are available under School Resources on Compass.

If you wish to request access to your or your child's information, or have any questions, please contact our ICT Coordinator, Nathan Stockton, at 9561 3457.

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ONLINE / CLOUD SERVICE	USAGE	INFORMATION TYPE	DATA STORAGE LOCATION	ACCOUNTS
General				
Google Workspace (https://www.edustar.vic.edu.au/catalogue/pages/googleapps.aspx)	Emails, cloud storage, productivity tools and collaboration. Years: 2, 3, 4	Student Full Name Student Year Level Student Class Student Date of Birth Student Email eCases ID	Overseas Victorian Department of Education - Schools Privacy Policy	Teacher Administrator Student
Office 365 (cloud.wheelershillps.vic.edu.au)	Emails, cloud storage, productivity tools and collaboration. Years: 5, 6	Student Full Name Student Year Level Student Class Student Date of Birth Student Email eCases ID	Overseas Victorian Department of Education - Schools Privacy Policy	Teacher Administrator Student
Studyladder (https://www.studyladder.com.au)	Supports teaching and learning in a range of subject areas by providing individually tailored programs to consolidate and extend learning. Years: Various - Teacher choice	Student Full Name Student Year Level Student Class	Overseas (USA) Studyladder – Privacy Policy	Teacher Student
ClassDojo (https://www.classdojo.com)	Used to encourage students for any skill or value - a virtual sticker chart. Years: Teacher's discretion.	Student Full Name Student Year Level Student Class Student Behavioural Information Parent Details	Overseas (USA) Privacy Policy - ClassDojo	Teacher Student Parent
BrainPOP (https://www.brainpop.com)	Used cross-curricular. Used for online tasks, quizzes, worksheets, games and other instructional material. Years: F, 1, 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class eCases ID Student Graduation Year	Overseas BrainPOP – Privacy Policy	Teacher Administrator Student
TinkerCAD (https://www.tinkercad.com)	Used for 3D design and modelling. Students also export files for 3D printing. Years: 3, 4, 5, 6	Student Full Name Student Year Level Student Class	Overseas (USA) Autodesk – Privacy Policy	Teacher Student
SeeSaw (https://web.seesaw.me)	Students share their work with their teachers and parents. Home/school communication and blogging. Years: F, 1	Student Full Name Student Year Level Student Class Student Behavioural Information Student Assessment eCases ID Parent Details	Australia Seesaw – Privacy Policy	Teacher Administrator Student Parent
Kahoot! (https://kahoot.com)	To create quizzes, scrambles or puzzles involving cross-curricular content.	Student Full Name Student Year Level Student Class Student Assessment	Overseas (USA) Kahoot! – Children's Privacy Policy	Teacher Student

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Administration				
iNewsletter (https://inewsletter.co/lvlbz1/archive)	Creation and publishing of school newsletters.	Student Full Name Student Year Level Student Class **Select Student Photos (Occasional)**	Overseas (AU/USA) [iNewsletter – Privacy Policy](#)	Administrator
Squarespace	Website hosting and maintenance.	Select Staff Full Names **Select Student Photos (Occasional)**	Overseas (USA) [Squarespace – Privacy Policy](#)	Administrator
Leading Image (https://www.leadingimage.com.au)	School photos.	Student Full Name Student Year Level Student Class **Student Photo** eCases ID	Victoria (Local onsite at Leading Image until destroyed once not required) [Leading Image - Privacy Policy](#)	Administrator Parent
Compass (https://wheelershillps-vic.compass.education)	Communication - staff and students reporting, events payment and permission, roll marking and attendance tracking, issue tracking, health centre visits, room booking, conference booking. Years: F, 1, 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class Student Date of Birth Student Email **Student Photo** **Student ATSI status** **Student Health and Welfare Information** Student Behavioural Information Student Assessment eCases ID Parent Details	Australia [Compass – Privacy Policy](#)	Teacher Administrator Student Parent
Class Creator (https://www.classcreator.com.au)	Used annually to amalgamate a wide range of factors to efficiently create classes for upcoming year. Years: F, 1, 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class **Student Health and Welfare Information** Student Behavioural Information eCases ID	Australia [Class Creator – Privacy Policy](#)	Teacher Administrator
Oliver Library System (https://www.softlinkint.com/product/oliver)	Management of School Library records. Years: F, 1, 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class	Australia [Data Protection and Privacy Policy - Softlink Education](#)	Teacher Administrator Student
Mathematics				
Math Seeds (https://mathseeds.com)	Maths app used to consolidate and extend learning in an engaging manner. Supports teaching and learning in maths. Year: F	Student Full Name Student Year Level Student Class Student Assessment	Overseas (USA) [Privacy Policy – 3P Learning](#)	Teacher Administrator Student
Mathletics (https://www.mathletics.com/au)	Maths app used to consolidate and extend learning in an engaging manner. Supports teaching and learning in maths. Year: 4, 5	Student Full Name Student Year Level Student Class Student Assessment	Overseas (USA) [Privacy Policy – 3P Learning](#)	Teacher Administrator Student

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MangaHigh (https://app.mangahigh.com)	Maths app used to consolidate and extend learning in an engaging manner. Supports teaching and learning in maths. Year: 5, 6	Student Full Name Student Year Level Student Class Student Assessment	Overseas (AWS USA / Ireland) Manga High – Privacy Policy	Teacher Administrator Student
English				
Reading Eggs (https://readingeggs.com.au)	Supports teaching and learning in reading by providing individually tailored programs to consolidate and extend learning. Years 3, 4	Student Full Name Student Year Level Student Class Student Assessment	Overseas (USA) Reading Eggs - Privacy Policy	Teacher Administrator Student
Nessy (http://www.nessy.com)	Support students with their reading and spelling. Years: F, 1	Student Full Name Student Year Level Student Class	Overseas Nessy – Privacy Policy	Teacher Administrator Student
Premiers Reading Challenge (https://www.eduweb.vic.gov.au/vicprc)	Keep an online reading record and participate in the state-wide program. Years: F, 1, 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class	Victoria Victorian Department of Education - Schools Privacy Policy	Teacher Administrator Student
Teach Your Monster To Read (https://www.teachyourmonster.org)	Phonics education and reinforcement. Years: F	Student Full Name	Overseas (USA) TYM – Privacy Policyv	Teacher Student
Scriibi (https://www.scriibi.com/)	Supports teaching and learning in reading by supporting teachers to create and assess against specific and targeted rubrics.	eCases ID Student Full Name Student Year Level Student Class	Sydney Scriibi – Privacy Policy	Teacher
Epic! (www.getepic.com)	Online library of levelled and non-levelled texts. Used for students to read and complete quizzes based on texts. Years: Teacher's discretion, 5, 6	Student Full Name Student Year Level Student Class	Overseas Epic! – Privacy Policy	Teacher Student
Assessment				
SPA (https://www.spaplatform.com.au)	Management of assessment data. Years: F, 1, 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class Student Gender Student Date of Birth Student Assessment Results eCases ID	Australia SpaPlatform – Privacy Policy	Teacher Administrator
Essential Assessment (https://www.essentialassessment.com.au)	Assessment and planning for individual learning. Years: 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class Student Assessment & Results eCases ID	Australia AMT – Privacy Policy	Teacher Administrator Student
ICAS (https://www.unswglobal.unsw.edu.au/)	International competition for students in six subjects. Years: 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class Student Assessment & Results	Australia UNSW – Privacy Policyv	Administrator Student Parent

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		eCases ID Parent Details		
CARS and STARS Online (https://carsandstars.com.au)	Academic Assessment & Reporting Education – Curriculum Planning and Activities. Years 1, 2, 3, 4, 5, 6	First Name Last Name Year Level Class Name	Melbourne and Sydney Hawker-Brownlow (CARS & STARS) – Privacy Policy	Teacher Administrator Student
Acer OARS (PAT) (https://oars.acer.org)	Assessment of English and Mathematics. Years: F, 1, 2, 3, 4, 5, 6	Student Full Name Student Year Level Student Class Student Date of Birth Student Email Student Assessment eCases ID Parent Details	Sydney ACER – Privacy Policy	Teacher Administrator Student
Specialists				
Soundtrap (https://www.souindtrap.com)	Students create their own music for sequence of lessons. Years: 6	Student Full Name Student Year Level Student Class Student Email	Overseas (USA) SoundTrap – Privacy Policy	Teacher Student