

Acceptable Use of ICT Agreement for Years 2-3

I understand it is important that I make good choices and think carefully about my actions to keep everyone safe. When I use technology and the internet, I will always show our school values of *Respect, Responsibility, Resilience, Acceptance* and *Honesty*.

To protect myself

I agree I will

- follow all teacher instructions when using equipment and the internet
- use the equipment for educational purposes only
- never share personal details (including name, birthdate, address or photos) with anyone online
- think carefully about what I read on the internet and think before believing what it says
- only use information from websites I can trust and will not copy other people's work
- Hand any mobile device to staff at the school office at the beginning of the school day and will collect it before leaving
- only use my smartwatch to tell the time

I will talk to a teacher or another adult if

- I need help online
- If I see anything that is not suitable for school
- I feel uncomfortable about anything online
- I am unsure if an app or website is safe for someone of my age

For the protection of others

I agree I will

- display responsibility by never trying to open files or accounts that belong to someone else (this includes school computers and online services such as Mathletics, Google Apps and Office365)
- never share usernames or passwords with anyone else
- be respectful when I upload or post content, opinions and ideas online
- remember that everything on the internet belongs to someone else and I must ask an adult if I need help to write a list of where I found my information
- only capture sound, videos or images of others when it is a part of a lesson and I have their consent, as well as permission from a teacher

For the protection of our technology

I agree I will

- not bring, download or access unauthorised content on any technology including things such as games, images, videos or music
- ensure I am careful around technology and report any damage to a teacher
- never take and share images, sounds or videos on a personal device

Agreement

This *Acceptable Use Agreement* also applies during school excursions and extra-curricular activities. I understand and agree to follow the expected standards of behaviour set out within this agreement.

I agree to always follow the guidelines listed above and understand that any breaches may mean my access to technology and/or the internet at school is limited or removed completely.

Student's Name:

Parent Permission

I have read/discussed the above guidelines with my child and agree to allow my child to use the Internet and email at school. I recognise that although the school provides a filtered internet service, full protection from inappropriate content can never be guaranteed.

Parent/Guardian's Signature:

Date:/...../.....